



Northumberland County Council

County Council

Wednesday, 1 May 2024

Timetable of Meetings for 2024-25

:

Report of: Dr Helen Paterson, Chief Executive

1. **Link to Key Priorities of the Corporate Plan**

The report links to all of the priorities in the 2023-26 Corporate Plan by scheduling meetings to enable the transaction of business for the forthcoming Municipal year.

2. **Purpose of report**

To seek Council's approval of the annual timetable of meetings for the 2024-25 Municipal year.

3. **Recommendations**

3.1 Council is recommended to: -

3.2 Approve the annual timetable of meetings for the 2024-25 Municipal year attached to this report.

4. **Forward plan date and reason for urgency if applicable**

Not applicable

5. **Background**

5.1 Council Procedure Rule 1.1.1 (k) in part 9, section 1 of the Constitution sets out that the Annual Meeting of the Council shall *'approve a programme of ordinary meetings of the Council for the year'*.

5.2 As during the previous Municipal year, it is proposed that meetings of full Council between October and March will begin at 14:00 when daylight is short. Meetings between April and September will remain at 15:00.

5.3 It is proposed that that non-decision-making committees and working groups agree their own timetable of meetings following annual Council.

6. Options open to the Council and reasons for the recommendations.

- 6.1 Agree the timetable as drafted,
- 6.2 Suggest alternative dates.
- 6.3 Option 1 is the recommended option. Dates for some meetings have been scheduled based on the current known likely work programmes for those meetings and may have items of business which are time specific.

7. Implications

Policy	None
Finance and value for money	None
Legal	Setting the timetable of meetings for the Municipal year is a function of Annual Council in accordance with the Constitution.
Procurement	None
Human resources	None
Property	None
The Equalities Act: is a full impact assessment required and attached?	Not required N/A
Risk assessment	N/A
Crime and disorder	N/A
Customer considerations	N/A
Carbon reduction	N/A
Health and wellbeing	N/A

Wards	(All Wards);
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8. Background papers

Not applicable

9. Links to other key reports already published

Not applicable

10. Author and Contact Details

Lynsey Denyer, Head of Member Services, Elections and Deputy Monitoring Officer
Email: Lynsey.Denyer@northumberland.gov.uk